

CIEHF Mentoring Hub

Guidance for existing and potential mentors

The Mentoring Hub is the CIEHF's new platform within Communities which will allow members looking for help to connect with available mentors. In addition, it will become a source of guidance, tips and information relevant for both mentors and mentees.

What is Communities?

Communities is the CIEHF online discussion forum. All members of the CIEHF are by default a member of the Communities Open Forum. Here everyone can post comments on existing discussions, start a new discussion and access resources in the library. All members can access Communities by logging into their MyCIEHF account and selecting Communities from the pull down menu.

Who can be part of the Mentoring Hub?

Those looking for a mentor are likely to be either Student, Associate, Graduate or Technical Members. Those offering mentoring will be Chartered Registered Members or Fellows. The Mentoring Hub is a space in Communities that is accessible by invitation only, though posts can be read by all CIEHF members. If you'd like to join, please let us know.

So, how does it work?

It's straightforward: members looking for a mentor will start a new discussion (thread) indicating in the headline that they are looking for a mentor. Any available mentor may reply by sending a private message to the member through the platform. Both can then exchange personal contact details and decide if they want to work together. Should more than one mentor offer their support, the mentee will choose one and notify the others. The thread will be closed once a mentorship is agreed.

How do I know if something has been posted or I have been sent a message?

If you have been sent a private message through Communities, it will be forwarded to your email address. In addition, you will receive a daily summary of any new posts in the Hub or you can log in to Communities and check what's going on in the Hub at any time.

I'm already mentoring. Can I ask a question in the forum or access resources?

Yes! We will monitor the Mentoring Hub and reply to queries. Other mentors may also be able to help and can contribute. Please also feel free to post relevant content, links, questions or tips. Simply open a new discussion or reply to an existing one.

I am interested in Mentoring but would like to find out more first. Where can I find information?

Make sure to watch our webinar 'How to become a mentor'. It covers not only what mentoring is, which qualities a mentor should have and how to mentor someone to Chartered status, but also includes top tips and potential pitfalls. You can access it [here](#) or via MyCIEHF>Webinars. If you have any questions or would like further information, please feel free to contact us.

What if I have any questions about the Mentoring Hub?

Please feel free to contact our Membership Manager for advice, email iris@ergonomics.org.uk or our IT manager with technical questions, email administrator@ergonomics.org.uk